

CLIBURN PARISH MEETING

Clerk: Amanda Ings, Rosehill Cottage, Edenhall, Penrith CA11 8SX, Tel: 07368 948373; cliburnparishmeeting@outlook.com

Minutes of the Annual General Meeting of Cliburn Parish held on 24th April 2024 at 7:30pm

1/24 - Election of Chairman

Alan Chaplehow was elected as Chairman unanimously

2/24 - Apologies

Apologies received from Julie Richardson.

3/24 - Present

Those present at the meeting were Alan Chaplehow (Chairman), Amanda Ings (Clerk), Paul Dunstan, Richard Moss, Louise Wilson, David Ball, Dorothy Ball, Doreen Bowness, Margaret Burne (Church matters).

4/24 - Minutes of the AGM held on 3 May 2023

The minutes of the AGM held on 3 May 2023 were signed as a true and accurate record

5/24 - Accounts & Annual Audit

- a) Accounts for YE 31.03.2024 were approved.
- b) The Certificate of Exemption were approved and signed by the Chair.
- c) The Annual Governance Statements for 2023/2024 were approved and signed by the Chair.
- d) The Accounting Statements for 2023/2024 were approved and signed by the Chair.

6/24 - AOB

Margaret Burne updated the meeting on the recent discussions relating to the Parish Church and the lack of members to undertake the required Offices.

Lee Townend, Arch Deacon, had been most helpful and had attended several meetings, which were well attended by parishioners. It was advised that the Church needed a full committee and church wardens, this being a total of 6 people to cover all the offices on the committee. Unfortunately there were only 3 volunteers and, as the Parish was therefore unable to fill the required roles, it has been agreed that the Parish Church will now be designated as a Chapel of Ease under Morland Church's umbrella. Morland Church will undertake all the administration meaning there will be no need for a committee or Church Wardens or other Officers. Cliburn will have a local contact acting as Church Warden and Treasurer for the Parish Church, and the Church will have services as normal, including weddings, funerals and baptisms. The cleaning and flower rota will continue as normal, and Cliburn Parish Church will retain its bank account for donations. Any and all donations and gifts will be retained by Cliburn Parish Church. The Church will be required to pay own utilities, insurance, and maintenance etc. The Church organ (built in 1860) has been thoroughly refurbished and tuned, this refurbishment amounted to a total of £11,000 in fees. The anticipated annual maintenance fees amount to approximately £4,500. Income is anticipated to be £4,500 annually.

The meeting was closed at 8.00pm

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Minutes of Cliburn Parish Meeting held on Wednesday 24th April 2024

7/24 - Apologies

Apologies received from Julie Richardson.

8/24 - Present

Those present at the meeting were Alan Chaplehow (Chairman), Amanda Ings (Clerk), Paul Dunstan, Richard Moss, Louise Wilson, David Ball, Dorothy Ball, Doreen Bowness, Margaret Burne (Church matters), Christian Westwell.

9/24 - Minutes of the meeting held on 3rd May 2023

The minutes of the meeting held on 3rd May 2023 were signed as a true and accurate record.

10/24 – Finance

It was agreed to pay the following:

Clerk	£583.00
Fellrunner Bus	£60.00
CALC	£55.63 – fixed fee
Cliburn PCC	£1200.00
Website	£76.00
Galagher Insurance	Fixed fee – awaiting invoice
Play Area	£50.00

The proposal to increase the Fellrunner Bus donation to £60.00 from £50.00 was agreed. Proposed by Louise Wilson, seconded by David Ball.

Following the discussion of the change of designation of the Parish Church, it was discussed and agreed to increase this year's donation by £200.00 to £1200.00 Proposed by Louise Wilson, agreed by the meeting.

A proposal was put forward to reduce the Play Area donation to from £100.00 to £50.00. Proposed by Paul Dunstan, seconded by Louise Wilson.

11/24 – Speed limit review

Alan Chaplehow advised the meeting that a notification had been received at his office regarding a proposal to reduce the speed limit from 60mph to 40mph prior to the current restriction of 30mph through the village. No other notifications had been received by other households within the village. Alan provided maps to the proposed 40mph speed restriction to the meeting for general discussion. Alan advised the meeting that this notification had been classified as an informal consultation on the new speed restrictions with an invitation for comments to the Council. Several queries were raised with regard to the new restriction including a query as to who would be policing the new restriction and if it was anticipated that additional mobile patrol vans would be used to monitor the traffic. It was also noted that a yellow camera box had appeared at the Cliburn Pottery site, however it was not an actual speed camera as there were no notices advising it's position. It was also queried if this was possible futureproofing for the anticipated works to A66, rerouting of traffic through village. Would they consider extending the 40mph to the A66? It was proposed that a letter be sent to the Council to advise that the proposal is supported as it stands but the Meeting would request the restriction be extended, potentially to A66. Proposed by Paul Dunstan, seconded by Richard Moss.

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12/24 – Village defibrillator position and maintenance

To discuss the following:

- Proposed position
- Proposed protection bollard
- Proposed parking restriction
- Maintenance of defibrillator

It was confirmed that the village was to have a second defibrillator for the village with a proposed location at the Bus Shelter. As this was located outside it would be housed in a heated cabinet to maintain the integrity of the battery and machine. Christian Westwell has agreed to maintain and report on the defibrillator on behalf of the village, and has set up a designated email account for contact.

It was proposed and agreed that the new defibrillator be positioned on the wall by the Play Area, next to the Bus Shelter. It was confirmed that the Meeting was awaiting confirmation from Electricity board for power from the street lighting grid. It was noted that the Council may be able to bypass the Electricity board and confirm that power could be routed through the current street lighting. It was agreed that a request be made to the Council to add a No parking yellow box as added deterrent plus a No Parking sign either on the fence or on the bus shelter. It was agreed that Alan Chaplehow would contact Council regarding the power supply and position of the defibrillator.

13/24 – Village lighting

The Meeting was advised that the Village have been notified that we are no longer responsible for payment of the lighting. This payment has been removed from the 2024/2025 budget.

14/24 – Any other Business

Dorothy Bowness advised that there was a new pothole on side of road outside Frank Scott's premises as well as soil dropped on the road blocking gulleys and creating standing water. Alan Chaplehow advised that anyone carrying out work on the roadway must be an approved contractor, including pothole filling, post erection etc. It was agreed a letter to the Council be sent advising them of the pothole and this posed a safety issue, including highlight standing water and blocked gulleys.

Louise Wilson confirmed that although the drains in the village had been emptied of debris, there were at least three drains that had been missed – one at Farndale, a second directly across the road at the corner and the third at new entrance to Dunfell View, all on Station Road. Alan Chaplehow to contact the Council to advise.

Meeting closed at 9.03pm